

Title: Domestic Energy Assessor (DEA) Course
Date: 8 days run over 4 weeks
Days: You will be required to attend the centre two days a week (Mondays and Tuesdays)
Room: Room 4, 2nd Floor
Location: FCT, Shaftesbury House, 49-51 Uxbridge Road, London, W5 5SA (see map overleaf)
Trainer: Malcolm Buchanan/Stan Hughes/Neil Aris
Course Fee: £2250 + VAT per learner (includes all costs i.e. accreditation, certification, CRB check, all course materials) – funding is available

The day will commence at 09.30 hrs and run until approximately 16.30 hrs.

Minimum Requirements

- Ability to use the internet
- Ability to upload and download information from Web.
- Ability to compose professional letters.
- Ability to save own work on memory stick.

Background Checks

All participants will be required to complete a criminal records bureau (CRB) certificate (at the basic disclosure level). This must be completed before a participant can be fully accredited. For more information about the CRB certificate please refer to the following website: <http://www.crb.gov.uk>

Programme aims

The training programme is designed to provide participants with the skills and knowledge to carry out domestic energy assessments to national standards.

Programme objectives

The course objectives are to complete four modules over four weeks through a portfolio of evidence and an external assessment. The four modules are:

- Heating and Hot water
- Age and Construction of Property
- Data Input and Simulated Energy Performance Certificates (EPC)
- Examination and Guidance on Portfolio Build

Topics to be covered within the modules:-

- The role and purpose of a DEA
- Working professionally and safely
- Construction and age of properties
- Heating and hot water
- RDSAP data entry
- Conducting energy assessments
- Exam preparation

By the end of the course participants will:

- sit the C&G online exam
- complete a portfolio of evidence to satisfy the awarding body requirements

Support

You will receive course manuals to guide you through each module. You will be able to make contact with your trainer by e-mail or telephone outside of course time.

Portfolio of evidence and exam

You will build your portfolio as you progress through the course and submit it for independent assessment and internal verification at the end of the programme.

On the final day of the course you will sit an online exam – the exam must be passed in order to complete the course.

Accreditation

On successful completion of the programme, you will be awarded the City and Guilds Level 3 Diploma for Domestic Energy Assessors (6020). You will also be accredited through ECMK to enable you to carry out and issue energy certificates.

This programme has been developed to qualify and accredit candidates within the time specified.

Funding

Funding may be available for some participants who fulfil set funding criteria. Funded participants will be required to cover the costs of the CRB certificate.

Funding criteria:

- Employed or Self-Employed (please refer to the FAQ for further details)
- Live or work in the following London Boroughs:

Brent	Haringey	Newham	Waltham Forest
Ealing	Havering	Lewisham	Wandsworth
Enfield	Hounslow	Southwark	
Hackney	Lambeth	Tower Hamlets	

Contact Detail

If you would like further information about the course or to pursue further, please contact us via telephone or email.

Phone: 020 8840 5370

Email: katrina.harris@fct.uk.com or
mya@fct.uk.com or
brenda.tseng@fct.uk.com

